


Town of Hoosick
Reassessment Update Project 2018
Tony Rice
Assessor
 **GAR Associates LLC**
Real Estate Appraisers and Consultants
Contractor for the Town of Hoosick

Owner Name and Mailing Address:

Property Address:

382801 27.10-10-6

42 Mechanic St
Hoosick Falls NY

April 7, 2017

Dear Property Owner,

As part of the reassessment project underway in the Town of Hoosick, the Assessor, in conjunction with GAR Associates, is requesting your assistance in providing property inventory information.

The goal of the project is to create fair and equitable property assessments. A critical element of this effort is to ensure the accuracy of the inventory data for each property, which will assist in producing a correct full value assessment.

Please take some time to complete the survey on the back of this page. We are requesting information relating to rent rates, occupancy, use, apartment units and mix, expenses, etc. as they relate to your specific property. Please provide your response by May 5, 2017.

In addition, any information that relates to inventory or current use is welcomed to help ensure the accuracy of the collection project. This may include: building survey or site plan, rent roll or leases, operating expenses, recent appraisal, etc.

GAR will perform an inspection of each property in order to update inventory, verify building sketch and take a digital photograph(s). If you prefer that GAR **NOT** perform any inspection of your property, **YOU MUST CONTACT GAR AT 1-866-910-1776 NO LATER THAN APRIL 21, 2017.**

An Educational Workshop for property owners will be offered by GAR Associates and the town Assessor on April 13, 2017. For seating reservations, please call: 1-866-910-1776 or register online at <http://garappointments.garappraisal.com>

Please return the survey to:

GAR Associates LLC
632 Plank Road
Suite. 203
Clifton Park, NY 12065

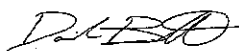
Fax to:

1-855-319-8451

Scan and Email to:

scasabella@garappraisal.com

Respectfully,
GAR Associates LLC



David M. Barnett

SEE REVERSE SIDE FOR COMMERCIAL SURVEY

COMMERCIAL/INDUSTRIAL PROPERTY SURVEY

27.10-10-6

Property Address _____

Owner Name _____

Owner Phone Number _____

Property Type (Please circle one)

Retail	Office	Plaza
Industrial	Auto	Bar/Tavern
Hotel/Motel	Gas/Service	Mixed-Use (commercial/apt)
Restaurant	Apartments	Other _____

Tenant/Lease Information (Please include all space: occupied and vacant)

Floor Location	Business Type/Use or Vacant Area	Size of Occupied/Rented Area or Vacant Area	Annual Rent (Total or Per Sq.ft.)	Who Pays Expenses
<i>Example:</i> 1st Floor	<i>Owner Occ., Retail or Vacant Office</i>	<i>900 sf</i>	<i>\$9,000 or \$10/sf</i>	<i>Tenant - electric and gas LandLord - water, taxes, insur.</i>

Apartment Information

Unit Types	No. of Units	Monthly Rent Range	Tenant Paid Expenses
<i>Example:</i> 1 BR	<i>8</i>	<i>2@\$400;2@\$450;4@\$500</i>	<i>gas, electric, parking</i>

Owners Expense Information

Expense Item	Annual Expense
Real Estate Tax	
Building Insurance	
Maintenance/ Repairs	
Gas	
Electric	
Water	
Other	

Other Information

Actual Year Built: _____

Recent Improvements: _____

Required Repairs/Upgrades: _____

Associated Tax Parcels: _____
